



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

FD 07-06

September 6, 2005

TO: Food Distribution Directors

**FROM: Mary Szafranski, Deputy Associate Supt.
Health and Nutrition Services**

SUBJECT: Over-Yields for Disaster Relief

Meat & Poultry Processors -

If you have over-yields that your recipients do not want or can not utilize, we are authorizing meat and poultry processors with over-yields, who will waive the fee-for-service processing charge, to donate the over-yield to relief agencies conducting disaster feeding operations as a result of Hurricane Katrina.

- Please obtain written documentation from the recipient that they do not want the over-yield product and acknowledge that the product will be donated for disaster relief.
- Report the case draw down on your monthly performance reports with an asterisk in Part B "Cases Delivered." Back-up documentation should show the specific number of cases labeled as "Disaster Donation."
- Maintain all records related to the donation as they will be reviewed by your auditor during your annual commodity CPA audit.

If you have questions, please do not hesitate to contact Dave Brothers at 703.305.2668 or David.Brothers@fns.usda.gov.